Alpine - Colusa - Del Norte - Lassen - Modoc - Mono - Plumas - San Benito - Sierra - Sutter - Trinity
A Joint Powers Authority Established in 1980
www.trindel.org

MINUTES
BOARD OF DIRECTORS

January 21 - 22, 2016
Del Norte County
Ocean View Inn
270 HWY 101 South
Crescent City, CA 95531

PRESIDENT	VICE PRESIDENT	SECRETARY
Chester Robertson	Peter Huebner	Carol McElroy

Thursday, January 21, 2016 8:34 am

A. Roll Call.

Voting Members & Alternates Present:
Chester Robertson – Modoc (President)
Peter Huebner – Sierra (Vice-President)
Van Maddox – Sierra (departed at 4pm)
Richard Egan – Lassen
Joey Young – Del Norte
Joe Paul Gonzalez – San Benito
Shelly Pourian – Trinity
Leslie Chapman - Mono

Members Absent:
Alpine County
Colusa County
Plumas County
Sutter County

Others Present:
Marco Sandoval - Sutter
Amy Cox – Del Norte
David Nelson – Staff
Lacy Hayth - Staff

DRAFT

P.O. Box 2069 Weaverville, Calif. 96093 Phone: (530) 623-2322

B. Public Comment:

Matters under the jurisdiction of the Board, whether or not on the posted Final Agenda, may be addressed by the general public at this time. The total amount of time for public comment shall be no more than fifteen minutes. The Chair, with consensus of the Board, may establish reasonable regulations including, but not limited to, limiting the amount of time allocated for a particular issue and for each speaker. No action is to be taken or substantive discussion pursued on matters not on the posted Final Agenda.

No public comment

C. Consent Agenda:

1. Approval of Minutes of September 2015 meeting.

2. Approval of Register, Checks & Invoices for the first quarter of 2015-16 fiscal year pursuant to Bylaws Article XIV, Section 2.

Executive Director, David Nelson walked the board through why we have a consent agenda. Discussion was held on pollution and landfill

Motion by Shelly Pourian, and Second by Joe Paul Gonzalez, to approve the September 2015 Minutes and Register, Checks & Invoices for the first quarter of 2015-16 fiscal year pursuant to Bylaws Article XIV, Section 2, unanimously approved.

AYES: Del Norte, Modoc, Lassen, Sierra, Trinity
NOES: None
ABSTAIN: Mono
ABSENT: Colusa, Plumas, Alpine, Sutter

D. Discussion/Direction: Staff reports on activities since the September 2015 Board Meeting.

Executive Director, David Nelson talked about the Financial Audit, CAJPA Accreditation Governmental Accounting Standards Board (GASB 68 auditors to develop financial statements), George hills quarterly meeting, Finance Committee meeting, dropped the Property Committee, working on a website upgrade, opeb liability, loss prevention crew is doing well they are gathering ideas together going forward, w/c team is doing great has been through a lot and was a successful journey they are now on top of the claims.

E. Discussion/Direction: Review the Budget, Treasurers Report, Statement of Net Assets, Statement of Revenues Expenses and changes in net assets as of September 30, 2015.

Executive Director, David Nelson walked the board through the Budgets, Treasurers Report, Statement of Net Assets and Statement of Revenues Expenses and changes in net assets as of September 30, 2015. Discussion was held on the EAP Program, Humana Vitality Cadillac tax, different trainings regarding the undisbursed funds, Georgia Cochran HR Specialist was suggested to the board for training, security on money held at the bank.

F. Discussion/Direction: 2016-2017 Program Premiums.

Executive Director, David Nelson walked the board through the 2016-2017 Program Premiums. Discussion was held on authority amount to settle claims, increase in premiums, cash balances and hearing tests.

G. Acceptance/Rejection: Workers' Compensation Claims Audit 6-1-2013 thru 8-24-2015.

Executive Director, David Nelson talked about the Workers' Compensation Claims Audit 6-1-2013 thru 8-24-2015.

Motion by Shelly Pourian, and Second by Van Maddox, to accept Workers' Compensation Claims Audit 6-1-2013 thru 8-24-2015, unanimously approved.

H. Acceptance/Rejection: Liability Claims Audit 2014.

Executive Director, David Nelson talked about the Liability Claims Audit 2014.

Motion by Shelly Pourian, and Second by Van Maddox, to accept Liability Claims Audit 2014, unanimously approved.

I. Acceptance/Rejection: Annual Financial Audit for period 7-1-2014 thru 6-30-2015.

Executive Director, David Nelson walked the board through the Annual Financial Audit for period 7-1-2014 thru 6-30-2015.

Motion by Richard Egan, and Second by Van Maddox, to accept Annual Financial Audit for period 7-1-2014 thru 6-30-2015 with Authority to David to start the RFP process and get another auditor, unanimously approved.

J. Acceptance/Rejection: CAJPA Accreditation Audit for years 2012–2015.

Executive Director, David Nelson talked about the Annual Financial Audit for period 7-1-2014 thru 6-30-2015. Trindel has been accredited with excellence. Need to amend Trindel's JPA Agreement before the next audit.

Motion by Richard Egan, and Second by Shelly Pourian, to accept Annual Financial Audit for period 7-1-2014 thru 6-30-2015, unanimously approved.

K. Acceptance/Rejection: Actuarial Reports dated October 2015.

Executive Director, David Nelson talked about the Actuarial Reports dated October 2015.

Motion by Van Maddox, and Second by Richard Egan, to accept Actuarial Reports dated October 2015, unanimously approved.

L. Discussion/Action: Allocation for Property and Liability Claims Manager.

Executive Director, David Nelson walked the board through a Trindel Staff Meeting and talked about the Allocation for Property and Liability Claims Manager. Discussion was held on experience, in house vs third party, cost vs savings, workload, support for the new adjuster and how to allocate out the cost out by members.
Bridging, attorney, allocate cost, bring allocation back to the board with the budget.

Motion by Leslie Chapman, and Second by Richard Egan, to approve the Allocation for Property and Liability Claims Manager position, San Benito with a no vote.

M. Discussion/Action: Allocation for Financial Analyst / Accountant position.

Executive Director, David Nelson talked about the Allocation for Financial Analyst / Accountant position. Discussion was held to have a Requirement to have a bachelor's degree and salary range.

Motion by Joe Paul Gonzalez, and Second by Peter Huebner, to approve the Allocation for Financial Analyst / Accountant position. Both job descriptions are to be added to the job description binder with one allocation to include and amend the required bachelor on the Financial Analyst Job Description, unanimously approved.

N. Future Meetings: May 2016 in Sierra County, September 2016 in _____ County.

Sierra County last week in May Wednesday through Friday the 25, 26, 27, 2016.
September 2016 in San Benito County.

3:57 adjourn into Closed Session and Trinity excused herself from the meeting.

O. Closed Session: Executive Directors Evaluation.

No action to report just an evaluation was conducted

Adjourn: Date: 1/21/2016 Time: 4:40pm

Respectfully Submitted by Executive Director, David Nelson.